

Hepatitis C Council of South Australia

Annual Report 2008-09



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Chairperson's Report

On behalf of the Board of the HCCSA it gives me great pleasure to report on the 2008-2009 funding year. The 2008-2009 year has seen much strategic development in the response to hepatitis C in South Australia. Most importantly, the SA Hepatitis C Action Plan 2009 -2012 was launched by the Minister for Mental Health and Substance Abuse, the Hon Jane Lomax-Smith on World Hepatitis Day 19 May and provides the first strategic guidance to the hepatitis C response in this state.

The establishment of a new advisory committee, the SA Health Steering Committee on HIV/AIDS and Hepatitis C (SAHSCHAHC), chaired by Dr David Panter, Executive Director of SA Health Strategic Services Strategy, added momentum to developing a strategic response to hepatitis C in this state. SAHSCHAHC is responsible for monitoring surveillance and epidemiology and providing expert strategic advice on the planning, implementation, monitoring and evaluation of the state HIV and Hepatitis C strategies and activities that make up the response to HIV and hepatitis C.

Towards the end of this financial year, which also marked the end of the current funding agreements, a new tender process for the procurement of services was instituted by the HIV, Hepatitis C Policy and Programs Unit of SA Health, for non-government HIV and Hepatitis C services in South Australia. HCCSA, as lead partner with OARS SA, submitted for the South Australian Hepatitis C Prevention and Health Promotion Program 2009-2012. HCCSA was also a partner with Relationships Australia SA as lead, for the South Australian HIV and Hepatitis C Workforce Development Program. I would like to acknowledge the work of the HIV, Hepatitis C Policy and Programs unit of SA Health and thank them for their work in this strategic development for South Australia.

While the 'fruits' of all these changes are not readily evident now, they are likely to have increasing impact over the next three years, as the Hepatitis C Action Plan is implemented, SAHSCHAHC becomes well established and 'efficiencies' of the tender process hopefully have a positive effect on service delivery.

In the lead up to the release of the SA Hepatitis C Action Plan, Board members and HCCSA's Executive Officer had meetings with the Health Minister, the Hon John Hill and the Minister for Mental Health and Substance Abuse, the Hon Jane Lomax-Smith to discuss implementation issues, particularly in relation to Aboriginal and Torres Strait Islander and injecting drug use actions contained in the Plan.

A number of human resource issues were dealt with by the Board during this year including negotiations around a new HCCSA Enterprise Bargaining Agreement (EBA) and performance appraisal of the then Manager. At this time, the Board decided to re-name the Manager position to Executive Officer to reflect the growth in the organisation. During the process of the EBA negotiations, the new Fair Work Act came into effect, and as this new legislation may have implications for this process, negotiations were postponed until the Act and transition arrangements have been further developed and clearly communicated.

Other ongoing work of the Board during the year included policy development, review of Membership fees, monitoring the work of the Council services via quarterly reports and financial monitoring via monthly budget reports against the annual budget. Highlights of the year for me were firstly, participating with fellow Board members, staff, volunteers, community members and HCCSA partners at the Fringe Parade. It was serious fun and great exposure for our issue within the general community. The second was the 2008 Annual General Meeting where six community members – facilitated by George Valiotis – spoke about their experiences working with the Council. This session reflected the Council's aim to promote and enhance the participation of people affected by hepatitis C, and to create opportunities for their voices to be heard.

We also welcomed a new Board member Justine Price. I would like to take this opportunity to thank all my colleagues on the HCCSA Board for their commitment to HCCSA, and to thank all the staff and volunteers at the Council for delivering a broad range of high quality hepatitis C services to the community of South Australia for another year.

Arieta Papadelos (Chair)

Executive Report

The Hepatitis C Council of SA (HCCSA) has seen many developments over this 12 month period. One of the most exciting developments, has been the establishment of the Hep C Peer Education Program, C Chat, which has three years' funding from the Non-Government Treatment Grants Program of the Australian government. After some delays in recruiting a Coordinator for the program, ten peer educators were recruited and trained by the end of 2008 and by June 2009 we had placed nine peer educators in 12 sites on a regular basis to engage clients of these services, who are living with or at risk of hepatitis C, in informal education about hepatitis C.

Other highlights during the year included awareness raising activities like World Hepatitis Day on 19 May and National Hepatitis Awareness Week, a number of successful information stalls at community events and HCCSA's participation in the 2009 Fringe Parade in February 2009, where our 'red and flowing' float, complete with opera singer and mirror ball was very well received by a crowd of around 80,000 people. The Information and Resources Team, who organise HCCSA's awareness raising activities, also carried out the redevelopment and re-launch of HCCSA's website during National Hepatitis Awareness Week 2009.

A new project for the education team was the *Infection Control Education and Training for Body Piercers and Tattooists*' project, in partnership with Noarlunga Health and Environmental Officers at SA Health, funded by SafeWork SA OH&S Grants. This project was aimed at reducing the incidence of workplace infection within body piercing and tattooing industry. The team delivered the BBV component at six workshops to members of the Tattooing industry and Body Piercing industry as well as Environmental Health Officers.

Other highlights of the education team's work this year included a number of projects undertaken at the Adelaide Women's Prison (AWP) and a return SA tour of *Chopped Liver*. The work at AWP included hepatitis C training for female prisoner peer educators, a 'Hep C and Art' course for indigenous female prisoners and a continuation of the 'Women's Circle of Health' courses run a number of times

throughout the year, in partnership with the HIV Women's Project and ShineSA. Once again this year, the education team, in partnership with the Aboriginal Health Council of SA and many other Aboriginal health organisations, implemented another highly successful two week SA tour of the wonderful play *Chopped Liver*, developed by Ilbijerri Aboriginal and Torres Strait Islander Theatre Co-operative. A 'deadly' time was had by all.

The Telephone Information and Support program continued to offer high quality services to the South Australian community, providing up-to-date hepatitis C information and referrals to a wide range of available hepatitis C services as well as operating the fortnightly support group, Calming the C.

HCCSA staff represented the interests of people affected by hepatitis C in SA on a number of committees, networks and in a variety of consultation processes during the year, both at a national and state level. Some of these consultations for which HCCSA has made contributions included the National NSP Strategic Framework; the Hepatitis C Intervention Project – Building the Evidence report; Review of the Australian National Guidelines for the Management of Healthcare Workers Infected with Blood-borne Viruses; the Aboriginal and Torres Strait Islander Complementary Action Plan of the National Drug Strategy; the Multicultural HIV/Hepatitis C Services' development of a national hepatitis C treatment resource.

At the state level, HCCSA contributed to the SACOSS Strong Community Health State Campaign, the SA Health Primary Prevention Plan and the development of a strategic response to hepatitis B in SA by SA Health. HCCSA continued to facilitate two sector networks, HeplinkSA and the Hepatitis C Network, and actively participated on others including Hoi Sin; the AOD Youth Network, the Aboriginal and Torres Strait Islander STI & BBV Network; and various Hepatitis Australia networks / committees.

HCCSA has again had a very busy and productive year in 2008-2009 and I would like to thank all staff and volunteers across all our programs for their sustained efforts, and all our partners and partner agencies and our funders for their continued support.

Kerry Paterson (Executive Officer)

Administration

Throughout the 2008/2009 year the Administration team again supported the smooth operation of the Council's services.

Some of the key day to day tasks for which the Admin team is responsible include reception and maintaining the Council's communication systems, from slow mail to email, fax machines to mobiles; stock control and ordering from paperclips to recycling bins; maintenance of office premises and equipment from leaky roofs to photocopier jams; and financial administration from petty cash to payroll.

With the growth in Council services this year, more staff and volunteers have kept the Admin team very busy with these day to day support tasks.

Growing membership

The Council's Membership also grew to 322 members this year, due in part to the promotional efforts of peer educators 'spreading the word' about the benefits of HCCSA membership.

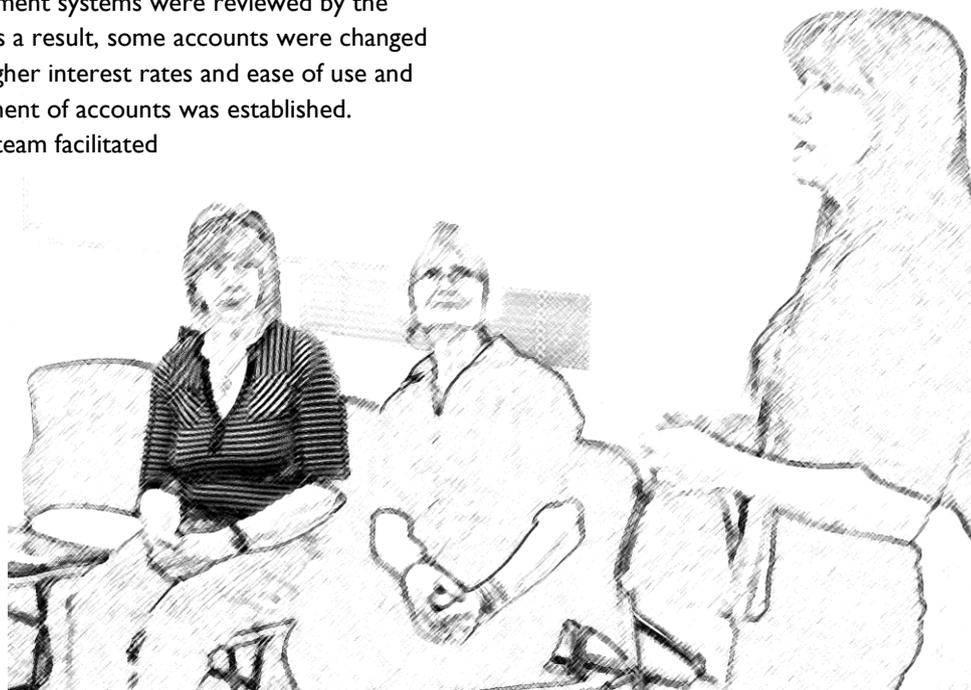
During the year, the HCCSA bank accounts and account payment systems were reviewed by the Board and as a result, some accounts were changed to reflect higher interest rates and ease of use and on-line payment of accounts was established. The Admin team facilitated this process.

Organisational Development

Other organisational development work undertaken by the Admin team during the year included development of a draft Staff Manual; e – tracking systems for stock control and building maintenance; risk register update; and archiving / record disposal system. The Admin team also has OSH&W functions and this year carried out building inspections in relation to OHS&W, and organised and participated in fire warden training and follow up fire 'drills'.

The Admin team would like to thank all our colleagues who have worked with us during the year, and in particular Judy, our priceless Admin volunteer, Georgie and Tania from Not- For-Profit Accounting Services, Greg and Abby and all from IOCANE for IT support, and our helpful landlords Nabeel and William Najjar. We thank you all for your patience and support in the ever evolving administration and organisational development of the Council.

Megan Collier & Lynn Newman (Coordinator job share)

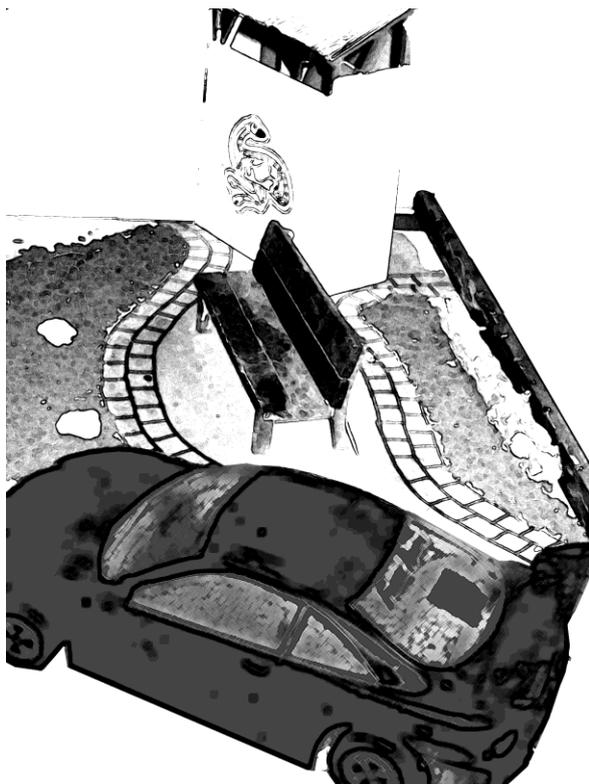


Education

In the past year the education team delivered 89 education sessions to 1,117 community members from our priority population groups.

In metropolitan areas there were 70 education sessions with 811 attendees and in rural areas we had 19 education sessions with 306 people attending.

The education team provided 13 education sessions at the Woolshed to 110 participants and three education sessions at Kupto Community with 25 participants. Thus there were 16 education sessions to 135 participants from rural drug and alcohol rehabilitation sites.



Priority Groups

Eighty five percent of rural and metro education sessions were for either of two of the hepatitis C priority population groups – people who inject drugs

(40%), and Aboriginal and Torres Strait Islander communities (47%).

This year, the education team again conducted six education courses (Women's Circle of Health) at the Adelaide Women's Prison in partnership with SHineSA and Women's Health Statewide.

HCCSA also delivered the hepatitis C component of the Prisoner Peer Education training program at the Adelaide Women's Prison trial, which was completed in June 2009. HCCSA is negotiating to link the AWP Prison Peer Educators to the HCCSA peer education program for ongoing support and knowledge updates. It is hoped this trial program will be also rolled out across other prisons.

Chopped Liver

Chopped Liver, the play about hepatitis C developed and performed by Ilbijerri Aboriginal and Torres Strait Islander Theatre Co-op, toured South Australia again this year. The team presented ten performances in early September 2008 attracting 475 people (90% Aboriginal and Torres Strait Islander people) across metropolitan and rural areas.

There were performances at Adelaide Remand Centre, Port Lincoln Prison, Cavan training Centre, Point Pearce community, Port Augusta, Port Lincoln, Gawler, Parks Community Centre, Noarlunga and Nunkuwarrin Yunti.

Workforce Development

In the past year the education team delivered a total of 51 education sessions to 810 health and community workers, mostly those who work with the hepatitis C priority populations. In metropolitan areas there were 41 education sessions with 613 attendees and in the rural areas we had ten education sessions with 197 workers attending.

Education sessions were delivered to health and community workers in Mount Gambier, Berri, Ardrossan, Port Augusta and Murray Bridge and to correctional staff at Mount Gambier and Port Augusta Prisons. Three GP education sessions were held in rural South Australia: Ardrossan, Mount Gambier and Murray Bridge with a total of 59 GPs attending these sessions.

Body Art

The education team worked in partnership with Noarlunga Health and Environmental Health (SA Dept of Health) to develop and deliver the *Infection Control Education and Training for Body Piercers and Tattooists* project. This project was funded by SafeWork SA OH&S Grants with the aim of reducing the incidence of workplace infection within the body piercing and tattooing industry. The education team delivered the blood borne virus component at six workshops with the following groups: Tattooing industry, Body Piercing Industry and Environmental Health Officers.

Pre and Post Test

In partnership with Noarlunga Hospital, the education team trialled a pre and post test discussion workshop for workers in the hospital. From this workshop hospital policy and procedures will be further developed around blood and body fluid exposure, identifying the skills, knowledge and attitudes needed when supporting a worker through the process of testing in this situation.

Networking

One HepLinkSA forum was delivered during the year which attracted 33 people. The HepLinkSA e-list has grown to over 240 members, who regularly receive the latest information and research findings about hepatitis C and promotions of any relevant courses, positions or events.

C Talk – Positive Speakers

The C Talk Positive Speaker Program delivered presentations about the experience of living with hepatitis C at 35 education sessions during the year.

C Talk positive speakers are always accompanied by HCCSA Educators when they attend education sessions. HCCSA Educators present the hepatitis C 'facts and figures' and positive speakers tell 'their story' about hepatitis C and its impact on their lives.

The positive speaker presentations mainly occurred in the metropolitan area, but eight occurred at the Woolshed in rural South Australia.

While 13 presentations were for community education sessions, the majority of presentations were made for hepatitis C education sessions to

health and community workers and student health workers attending courses at Salisbury TAFE and Flinders University.

In June 09, a C Talk training program was held for people with hepatitis C interested in taking on this role. Nine people attended this positive speaker training.

Awareness Raising

The education team delivered a number of education activities during Awareness Week 2009 including Environmental Health Officer training (for the Body Piercing and Tattooing Industry Project), a workshop and liver friendly lunch at the Woolshed, a workshop in partnership with SANDAS entitled Multi-morbidities – AOD, Mental Health and Hep C, a workshop at Carramar, and a workshop and liver friendly lunch in partnership with DASSA to interested sector workers entitled *Working Creatively with Hep C Communities*.

The education team also fully entered into the spirit of the Fringe Parade and were instrumental in organising staff and volunteer participation in the development of 'the float'.

The education team is very thankful for the contribution of the C Talk Positive Speakers to the work of the education team. Thanks also to the entire volunteer membership of HCCSA who help our organisation run smoothly. The Education Team at various times throughout this year consisted of John McKiernan, Maggie McCabe, Jo Payne and Alan Yale.

John McKiernan (Coordinator)

Information and Resources

The Information and Resources Program was able to achieve some significant goals during the 2008-2009 year, bringing a couple of long-term projects to fruition.

Publications

Through perseverance, volunteer contribution and the support of the Vietnamese Community in SA, we were able to (finally) produce a much needed Vietnamese booklet for family and friends of people with hepatitis C. The booklet has been well received by the community and welcomed by liver clinics with significant numbers of Vietnamese clients.

Bearing in mind the popularity of comics as a way of delivering information, and the cost of full colour publications, we introduced *LiveRLife – Jack’s Hep C journey* which used the cover of our magazine as a way to produce a serialised comic strip without additional cost. The effectiveness of this concept will be reviewed in the coming financial year through a readers’ survey. Other new publications included the pamphlet *No Hep C* and *The Little Book of Hep B Facts*. The latter, like its red companion *The Little Book of Hep C Facts* has been extremely popular.

This year saw another four excellent issues of the *Hepatitis C Community News*. Issue 41 on bleeding disorders and hepatitis C was the stand out success. This issue covered the topic so well that the Haemophilia Foundation has adopted it as part of its introduction to bleeding disorders. Eighty-three callers to the telephone information line reported learning about the Council through printed information they had seen.

In 2008-09, Information and Resources supervised two university students on placement at HCCSA. From the University of Adelaide and the Flinders University, one of the students worked on collecting hepatitis B stories while the other undertook a survey evaluating HCCSSA’s in-house printed publications.

We continued to contribute to newsletters of partner organisations including Timeshare from

OARS and GP Fax-outs by the University of Adelaide’s Discipline of General Practice. We also actively contributed to network meetings and discussions with other hepatitis councils interstate, ensuring an effective sharing of resources and information.

New website

Another major project which finally came to fruition in 2008-09 was the redevelopment of the Council’s website. Launched in May 2009 during Awareness Week, the new site offers smoother, more intuitive navigation, better tracking features, more functions, an easy update facility and an aesthetically-pleasing interface. With the help of an IT volunteer our website is regularly updated and actively used in advertising new vacancies and volunteer recruitment. We received 95 resource orders via the website. This represented over 25 per cent of all unsolicited, non-staff-initiated orders. Forty-nine information line clients reported the website as their source of information about the telephone service.

Site visitors	2007-08	2008-09	% change
Total Visits	10981	13775	+25%
Unique visitors	7016	8661	+23%

Information Stalls

In 2008-09, the Council participated in 15 community health information events of which six were staffed by the peer educators, one by the education team and the rest by the Information and Resources team. Staffing of information stalls came from various program areas within the Council, but all Information stalls were organised by the Information and Resources Program.

Information distribution

The Information and Resources resource distribution activity is closely linked to its volunteer program. Without volunteers, the scope of our resource distribution would be seriously curtailed.

In 2008-09, we distributed over 84,200 resource items with the help of a core of five to six resource room volunteers. We had a “customer” base of 852 organisations of which 759 were South Australian.

Over 16 per cent of our distribution went to SA rural areas 69 per cent to SA metro areas.

Our volunteers continued meeting formally once every two months and shared a lunch every month. Four new resource volunteers were recruited this year with two of the new recruits still on the team at year's end. Our volunteers did three resource drops, reaching Victor Harbor, the southern metropolitan area and the inner city.

Library

The HCCSA library was maintained during the year, with limited acquisitions due to budget constraints. Work was started on building a catalogue of useful websites which could be searched via the library software, Bookmark. The library catalogue could also be searched online via the HCCSA website.

Sadly, we had to farewell Judy and Anne our library volunteers, both of whom had decided to move on to other experiences after three years volunteering with the Council.

Promotion

There was a promotion opportunity in July when the Council supported the ABC's Socks and Jocks collection campaign for the Hutt Street Centre which was a venue for some of our projects. Our participation in this campaign led to a short interview on ABC local radio providing a welcome opportunity to raise awareness about hepatitis C.

In May, HCCSA launched National Hepatitis Awareness Week 2009 in SA with a *Love Your Liver Lunch* to reflect the new national *Love Your Liver Lunch* campaign. Our *Colour in O'liver* competition for children was supported by 30 public libraries, attracting over 120 entries.

During National Hepatitis Awareness Week, there were 23 activities in South Australia organised by HCCSA as well as partners such as DASSA, VCASA, Glenside Hospital Rural and Remote Ward and James Nash House. In addition, displays were set up at many liver clinics and community services around the state. One event of note was the successful *Down Your Street* campaign which delivered hepatitis information to over 6000 homes in 38 metropolitan suburbs and 25 remote communities. This was achieved purely through the voluntary effort of

members and supporters dropping bookmarks into letterboxes on streets around their homes or workplaces.

Information management

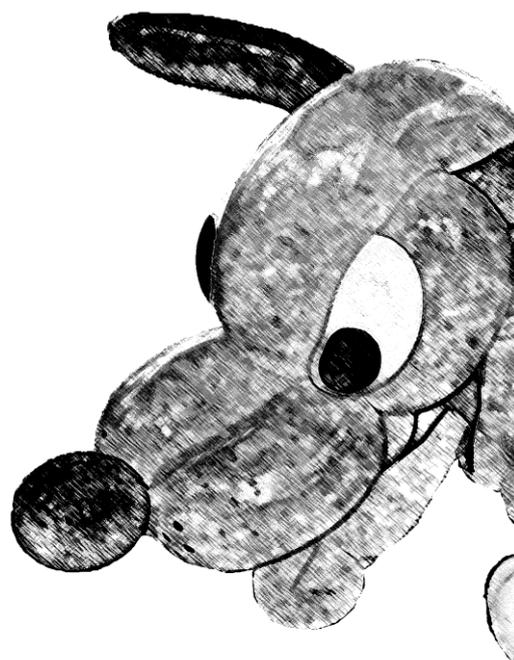
Given the diverse nature of the Information and Resources area, an effective organisational and data collection system is paramount. In this respect, we continued to improve upon our database and were able to combine membership and orders records without compromising confidentiality, thus streamlining information management between Administration and Information and Resources.

Thanks

Finally, we would like to thank all our committed volunteers who altogether put in 1660 hours of unpaid work ranging from data entry and computer programming to moving boxes, making up parcels and stamping envelopes.

The HCCSA 2008-09 Information and Resources Team consisted of paid staff Cecilia, James, Joy, Judy and Lyn; and volunteers Adil, Anne, Bryan, Eve, Fred, Gauri, Mark, Megan, Phil, Philip, Stephen and Wendy. Both Judy and Lyn were also volunteers.

Cecilia Lim (Coordinator)



Peer Education

The Outreach Hep C Peer Education project, C Chat, was established this year, with three year funding from the NGO Treatment Grants Program, Department of Health and Ageing.

Recruitment

Over this period ten peer educators were recruited and trained. Eighteen people applied for the role of peer educator, demonstrating the willingness of people affected by hepatitis C to share their experiences and assist others in the community to either stay safe or engage with services that can assist them deal with their health issues.

The three week accredited training course conducted by Relationships Australia SA and HCCSA staff provided each participant with a Certificate III in Community Service, ensuring that peer educators had their skills and knowledge recognised.

Placements

By the end of this year, the project has 13 different placements regularly attended by peer educators, either on a weekly, monthly or bimonthly basis. Current placements are the Yatala Prison Boom Gate with Partners of Prisoners, Cadell Training Centre, Mobilong Prison, Warinilla, Joslin, Kuitpo, SAVIVE, Sex Industry Network, the Vietnamese Community in Australia SA Chapter (VCASA), the Aboriginal Sobriety Group Inc, Archway, DASSA Elizabeth and the Hindmarsh Sobering Up Unit.

During the time since the peer educators have been trained (just over 6 months), 683 people from the project's target groups, 49 staff and 14 family and friends have had informal education about hepatitis C; over 1,500 information resources have been distributed through this project, and 131 referrals made.

Community events

Apart from regular placements in host agencies, the peer educators have attended a number of community events and held activities aimed at the project's target groups. These have included a housing and health expo at Salisbury, the Youth Expo at Mount Barker organised by YACRAP, an

information day at James Nash House, a Drug Action Week soccer competition organised by VCASA, another Drug Action Week activity organised by the Cambodian community, as well as a careers expo for Aboriginal and Torres Strait Islander year 10, 11 and 12 students at West Beach during Youth Week.



Peer Educators also delivered awareness raising activities during National Hepatitis Awareness Week, with an information display at DASSA Elizabeth and a promotional give away at the Hindmarsh Sobering Up Unit. Some lucky peer educators also attended the liver-friendly lunch at VCASA during Awareness Week where a new Vietnamese hepatitis C resource for families and friends was launched.

An eventful first year

It had been an eventful first year for this project with many challenges in setting up, promoting a new, 'different' service to sector agencies for them to be involved as hosts for the peer educators, and developing strategies for engaging people about hepatitis C, when this generally speaking, is far from being a priority issue for them.

The work involved in this project has brought not only challenges but also deeply felt satisfaction for all those involved, as we have worked together to achieve many positive outcomes.

The Peer Education Team in 2008-09 were: Alan, Anya, Eve, Fred, Karan, Kevin, Lola, Mark, Megan and Phil.

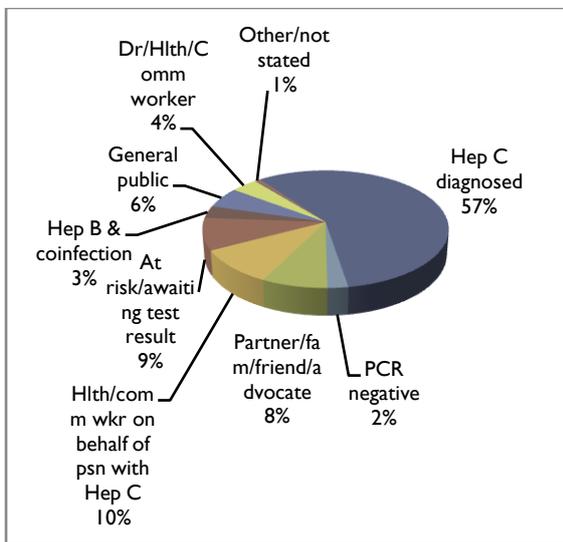
Lola Aviles (Coordinator)

Telephone Information and Support

In the last financial year there were 868 contacts to the info and support line service. Numbers have remained relatively stable over the past few years and as in previous years, the majority of contacts (498, 57%) were from people living with hepatitis C, including 31 calls from people who were newly diagnosed. (See chart below).

Who called

Calls from the prison line have more than doubled from only 24 in 07-08 to 65 this year. 64 people preferred to receive information in person, mostly clients directly affected by hepatitis C but also hepatitis B. There has also been a number of GP's and medical clinics contacting the service as a result of the offer, printed on test results for hepatitis C, to obtain from HCCSA a copy of "The Model of Care for Management of Hepatitis C in Adults".

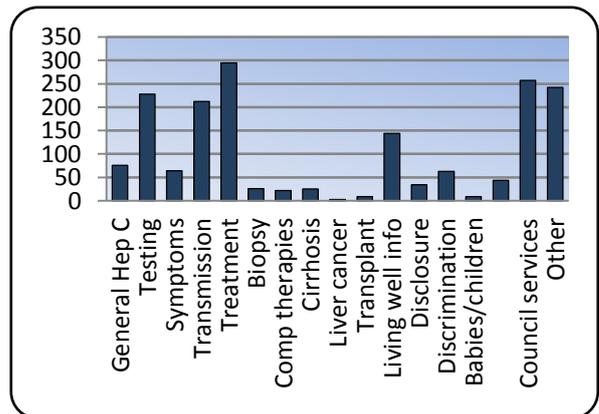


Where from

People living in the metro areas accounted for 722 (83%) of the contacts, 104 (12%) were from rural SA, 4% from interstate or overseas and 1% unknown location. All overseas contacts were via email.

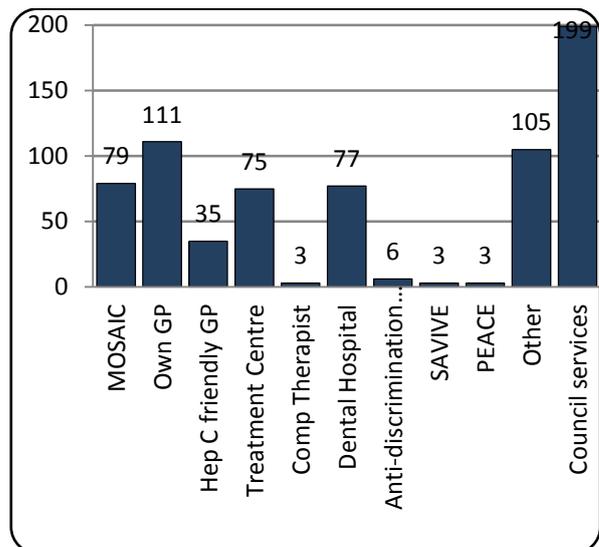
Topics

The most common topics discussed were treatment, transmission, testing, Council services and information for living well with hepatitis C. Other, included emotional support, accommodation, specific side-effects experienced, symptoms of advanced liver disease, vaccinations and many more. See graph below.



Referrals

The Info and Support line also connects people to other appropriate services as required. Three hundred and ninety-nine (399) individuals were referred to services outside the Council, mostly to medical services, counselling and the Adelaide Dental Hospital. Other common referrals were to Clinic 275, DASSA, prison health and accommodation services. There were also 199 referrals to services within Council. (See graph below.)



Calming the C

Calming the C is the support group facilitated by the Council. The group runs fortnightly between 12.30 and 2.30 pm. People share a light lunch in an informal friendly atmosphere. Topics of discussion are self directed by the group and many people considering or on treatment benefit greatly from the ability to discuss their concerns with others who have experience of treatment. There were 27 groups held with 148 attendances throughout the year.

GP training

In conjunction with Dr Jill Benson, Director of the Health in Human Diversity Unit, Discipline of General Practice, University of Adelaide and Roche, the program also participated in GP training on the management of hepatitis B & C. Sessions were held in Ardrossan, Mt Gambier and Murray Bridge and further GP training is planned for the coming year in the metro and rural areas.

Volunteers

Volunteers are an integral part of providing the Info and Support line service. We sincerely thank Debra, Fred, Michele and Will for their continued dedication to providing a high quality service. Thanks also

to Anne and Judy who have left the line during the year to pursue new endeavours.

All volunteers take part in professional development and debrief meetings four-weekly to continuously update and expand their knowledge base. Topics covered in the past year include, hepatitis B, using the telephone interpreter service, suicide calls, insulin resistance and diabetes, HIV/HCV coinfection, response guided therapy, difficult/problem callers, MOSAIC counselling – “living well” courses, and feedback from the Viral Hepatitis Conference and the Hepatitis B & C Symposium.

We thank Jo Morgan (RAH), Lola Aviles (PEACE & HCCSA), Marian Rich (Southern Primary Health), Kirrily Male (Diabetes SA), David Vermeeren (RASA) and Bill Gaston (MOSAIC) for sharing their expertise with our team.

Deborah Warneke-Arnold (Coordinator)



Treasurer's Report

Total income from grants for the Hepatitis C Council of SA (HCCSA) in the 2008-2009 Income and Expenditure Statement is \$772,012. Grant income includes \$762,012 in recurrent grants and \$10,000 in 1-off grants.

Recurrent grant income is the net result of 12 months recurrent funding for the financial year of \$475,147 from the SA Department of Health, two grants from the Commonwealth Hepatitis C Education and Prevention (CHEP) Program for the Education Program Coordinator of \$74,383 and the Rural and Remote Education and Prevention Program of \$76,894, and \$135,588 for the Hepatitis C Peer Education Program from the NGO Treatment Grants Program, both programs funded by the Australian Government Department of Health and Ageing. One-off grants totalling \$10,000 were \$7,600 from Arts SA and \$2,400 from the Forsyth Foundation.

Other sources of income for the year were: Interest - \$12,058, which is down by \$8,129 on last year; Donations - \$350, Memberships - \$150, Positive Speaker and Educator income - \$3,405; Reimbursements - \$5,705, and Sundry Income - \$16,060, which was largely made up of \$15,000 financial support for the Chopped Liver Tour. Total Income for 08-09 was \$809,740, which is \$40,138 greater than the previous year.

Total expenditure for the year was \$818,258, which is an increase on the previous year of \$52,618. The major expense was Salaries and On-costs for staff totalling \$574,169. Other large costs include Premises Rent and On-costs - \$72,489; Consultants - \$25,633 which included payment for Chopped Liver Tour personnel, designer of the new HCCSA website and community artists for education projects; Printing - \$24,146; and Motor Vehicle Running Costs - \$19,725.

Salaries and on-costs accounted for the greatest increase in expenses from the previous year at \$106,000 due mainly to an additional three full-time positions in the new Hepatitis C Peer Education Project funded by the NGO Treatment Grant

program. Overall administration expenses were lower than the previous year, with the exception of postage and freight, IT support, Office maintenance and repairs and stationery. Program related expenses were higher in this financial year, mainly due to an increase in expenditure on travel and accommodation and meeting expenses for education projects, support groups and volunteer programs.

For the 2008-2009 financial year, HCCSA had a net deficit of \$8,518.

The Accounts for 2008-2009 were audited by Peter Hall and Co Chartered Accountants.

HCCSA would like to thank the HIV, Hepatitis C Policy and Programs, SA Department of Health and the SA Branch of the Australian Government Department of Health and Ageing for administering HCCSA's major recurrent funding during the 2008-2009 financial year.

HCCSA would also like to thank the following government departments and organisations for the small grants and financial support we have received during the year to support our work: the Aboriginal Health Council of SA, Nunkuwarrin Yunti of SA; Arts SA; Drug and Alcohol Services SA; the Aboriginal Drug and Alcohol Council; the Aboriginal Health Division SA Department of Health, Salisbury Centacare; and the Forsyth Foundation.

Darrien Bromley (Treasurer)



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Liability limited by a scheme approved under Professional Standards Ltd

INDEPENDENT AUDITOR'S REPORT

Hepatitis C Council of South Australia Inc

We have audited the accompanying financial report of the **Hepatitis C Council of South Australia Inc**, which comprises the Balance Sheet as at 30 June 2009, and the Income and Expenditure Statement for the year then ended, a summary of significant accounting policies and other explanatory notes.

The **Hepatitis C Council of South Australia Inc** are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations). This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on my audit. We conducted my audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the **Hepatitis C Council of South Australia Inc**, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Auditor's Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of the **Hepatitis C Council of South Australia Inc** as of 30 June 2009, and of its financial performance for the year then ended in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations).



Peter Hall – Chartered Accountants

Dated . 9th day of September 2009

**HEPATITIS C COUNCIL OF SOUTH AUSTRALIA INC
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2009**

BOARD REPORT

The Board members submit the financial report of the **Hepatitis C Council of South Australia Inc** for the financial year ended 30 June 2009.

The name of the Board members at the date of this report are:

Arieta Papadelos
Catherine Freguson
Peter Underwood
Darrien Bromley
Carol Holly
Lisa Carter
Kristy Schirmer
Bill Gaston
Kerry Paterson
Justine Price
Stefan Parsons

In accordance with Section 35(5) of the Associations Incorporations Act 1985, the Board of the **Hepatitis C Council of South Australia Inc** hereby states that during the financial year ended 30 June 2009.

- (a) (i) No officer of the association;
(ii) No firm of which the officer is a member;
(iii) No body corporate in which an officer has a substantial financial interest;

Has received or become entitled to receive a benefit as a result of a contract between the officer, firm or body corporate and the association.

- (b) No officer of the association has received directly or indirectly from the association any payment or other benefit of a pecuniary value.

This report is made in accordance with a resolution of the Board and is signed for and on behalf of the Board by:



BOARD MEMBER



BOARD MEMBER

Dated this *15th* day of *September* 2009

**HEPATITIS C COUNCIL OF SOUTH AUSTRALIA INC
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2009**

STATEMENT BY MEMBERS OF THE BOARD OF MANAGEMENT

The Board have determined that the association is not a reporting entity.

The Board have determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial report.

In the opinion of the Board, the financial report:

1. Presents fairly position of the **Hepatitis C Council of South Australia Inc** for the year ended 30th June 2009 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the **Hepatitis C Council of South Australia Inc** will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Board by:



BOARD MEMBER



BOARD MEMBER

Dated this *15th* day of *September* 2009

**HEPATITIS C COUNCIL OF SOUTH AUSTRALIA INC
INCOME & EXPENDITURE STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2009**

2008		2009
\$		\$
	INCOME	
627,928	Grants Recurrent	762
95,155	Other Grants	10
175	Donations	
20,187	Interest Received	12
11,273	Awareness Day Income	
350	Membership	
50	Positive Speaker Fee	3
1,266	Reimbursements	5
3,218	Sundry Income	16
10,000	Sponsorship	
769,602		809
	OPERATIONS	
	Administration	
8,037	Advertising	98
1,256	Audit Fees	1,870
769	Bank Charges	610
8,530	Accounting & Bookkeeping	5,126
445	Meetings Expenses	3,962
5,841	Computer Consumables	499
1,162	Consultants	25,633
20,039	Depreciation	7,704
1,257	Equipment Purchased < \$500	2,640
-	Hire Fees	3,576
8,425	Information Technology Support	9,392
3,273	Insurance	2,400
-	Legal Fees	71
1,712	Memberships & Fees	1,563
16,082	Motor Vehicle Running Costs	19,725
660	Office Maintenance & Repairs	1,250
9,109	Postage & Freight	10,739
73,013	Premises Rent and On Costs	72,489
25,020	Printing	24,146
(7,700)	Provision for Asset replacement	-
-	Resource purchase	3,549
827	Security	506
2,707	Staff Amenities	2,481
2,146	Staff Training	4,005
4,842	Stationery	6,980
4,808	Sundries	2,131
12,367	Telephone	10,886
12,096	Travel & Accommodation	16,119
8,172	Volunteer Expense	3,939
224,895	TOTAL OPERATIONS	244,089

**HEPATITIS C COUNCIL OF SOUTH AUSTRALIA INC
INCOME & EXPENDITURE STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2009**

2008		2009
\$		\$
	Employment Expenses	
399,238	Wages	507,942
2,420	Other Wage Costs	1,319
35,982	Superannuation	44,435
8,732	WorkCover	10,719
21,797	Provisions for Staff Entitlements	<u>9,754</u>
<u>468,169</u>	TOTAL EMPLOYMENT EXPENSES	<u>574,169</u>
	Programs Expenses	
72,576	Program Expenses	<u>-</u>
<u>72,576</u>		<u>-</u>
72,576	TOTAL PROGRAM EXPENSES	<u>-</u>
<u>765,640</u>	TOTAL EXPENDITURE	<u>818,258</u>
<u>3,962</u>	NET SURPLUS (DEFICIT) FOR THE YEAR	<u>(8,518)</u>

**HEPATITIS C COUNCIL OF SOUTH AUSTRALIA INC
BALANCE SHEET
FOR THE YEAR ENDED 30TH JUNE 2009**

2008		2009
\$		\$
	ACCUMULATED FUNDS	
77,138	Opening Balance	81,100
3,962	Net Surplus/(Deficit) for the Year	<u>(8,518)</u>
<u>81,100</u>	TOTAL FUNDS	<u>72,582</u>
	Represented by:-	
	ASSETS	
	Current Assets	
60629	Cash at Bank - Current Account	6975
291,723	Investment - ANZ V2 Account	325,781
515	Gift Fund Account	555
250	Petty Cash	750
1,608	Receivables	993
4,549	Prepayment	<u>4,685</u>
<u>359,274</u>		339,739
	Non-Current Assets	
83,893	Plant & Equipment - at cost	113,377
<u>(69,522)</u>	Less Accumulated Depreciation	<u>(77,226)</u>
<u>14,371</u>		<u>36,151</u>
<u>373,645</u>	TOTAL ASSETS	<u>375,890</u>
	CURRENT LIABILITIES	
3,690	Creditors	17,017
59,297	Employee Entitlements	48,728
144,114	Grants in Advance	136,325
13,966	Net GST Payable	<u>14,690</u>
<u>221,067</u>		216,760
	NON-CURRENT LIABILITIES	
29,733	Provision for Long Service Leave	37,269
41,745	Provision for Redundancy (Employees)	49,279
71,478		<u>86,548</u>
<u>292,545</u>	TOTAL LIABILITIES	<u>303,308</u>
<u>81,100</u>	NET ASSETS	<u>72,582</u>

HEPATITIS C COUNCIL OF SOUTH AUSTRALIA INC

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

Note 1: Summary of Significant Accounting Policies

The Association is not a reporting entity because in the Council's opinion, there is unlikely to exist users who are unable to command the preparation of reports tailored so as to satisfy specifically all of their information needs and these Financial Statements are therefore "Special Purpose Financial Reports" that have been prepared solely to fulfil the requirements of the constitution of the Association.

The Association has applied the provisions of Miscellaneous Professional Statement APS 1 "Conformity with Statements of Accounting Concepts and Accounting Standards" relevant to Special Purpose Financial Reports. On this basis no Accounting Standards are applicable. Accounting Standards have only been applied to the extent that they coincide with the accounting policies set out below.

(a) Basis of Accounting

The accounts have been prepared on the basis of historical costs and except where stated do not take into account current valuations of non-current assets.

(b) Non-Current Assets

All assets held by the Association with an original cost exceeding \$500 have been capitalised.

(c) Depreciation of Plant, Equipment and Buildings

Depreciation is calculated on a diminishing value basis so as to write off the cost of each depreciable non-current asset over its expected useful life.

(d) Income Tax

The Association is a non-profit organisation and is exempt from income tax pursuant to Section 23(ea) of the Income Tax Assessment Act.

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